

Parents Internal Access Note

Dear Parents,

Please be informed that the “**Yellow Internal Access Card**” is to be used **ONLY for internal movement between the buildings NOT to permit students to go outside school gates.**

Kindly note the following important points:

1. The card must always **remain** with the student as if someone else is picking them up.
2. **Only one card is issued per family.** In situations where another person is picking up siblings, they must enter through the **main school gates without accessing internally**, as no additional cards will be provided.
3. **NO** cards are issued for **external bus matrons.**
4. **Elder** students “**5th prim till 3rd secondary**” who have siblings in other buildings younger **primary & Kg** can move internally using the yellow card distributed to them inside their classrooms and meet parent at the main school gate they prefer.
5. **Parents of 1–4 primary** are receiving their cards today to pick up their children between **KG and Primary buildings ONLY,**
6. **No** cards are issued for parents who have **higher stages or one child** as they could be picked up from their school gates directly without the need to access to other buildings.

Important note”

- We advise each and every one to **use** this This “Yellow Internal Access Card” **wisely.** Otherwise it will be **confiscated**
- Students **shouldn't wait** outside school gates **after 3:00 pm** without being picked up.

We appreciate your cooperation in ensuring smooth and safe dismissal procedures for all students.

Warm regards,
School Administration